

# INFORMATION REQUIRED FOR SEPTIC APPLICATIONS

## Florida Department of Health in Santa Rosa County

1. If you are building a house, check with Santa Rosa Building Inspections (850-981-7000) to ensure that all permit requirements are met for your structure. Check also with Planning and Zoning (850-981-7000) to determine how your property is zoned. This affects whether or not you can place a mobile home on your vacant lot or whether or not you have to purchase a commercial operating permit for a structure that is zoned commercially/industrially. Also visit:  
<http://www.santarosa.fl.gov/developmentservices/residential.cfm>
  2. Check with your Water Company to see if public sewer is available. If sewer is available, we cannot sell you a permit for a septic system.
  3. If you are not the owner of the property – you will need a letter from the owner allowing you to be the agent.
- **TANK ABANDONMENT**                      **Cost: \$ 105.00**
    - ✓ Plot Plan with outside dimensions of property –does not have to be to scale
    - ✓ Complete Property ID # (19 digits)
    - ✓ Complete street address

*Permit is good for 90 days*
  - **NEW SYSTEM PERMIT**    **Site Cost: \$ 357.00**    **Permit Cost: \$ 130.00**    **Total: \$ 487.00**

*Permit is good for 1.5 years; site evaluation is good for 6 months*

    - ✓ Plot Plan drawn to scale showing exact dimensions, signed and dated
    - ✓ Floor plans – showing exact dimensions
    - ✓ Complete Property ID# (19 digits)
    - ✓ Legal description (Deed or Survey)
    - ✓ Complete street address
  - **EXISTING SYSTEM or MODIFICATION PERMIT**  
**Cost: (\$ 35.00 up to \$ 371.00)**

*Price varies depending on system impact*  
*Permit is good for 1.5 year for modification permit*

    - ✓ Septic tank pump-out letter from contractor *may* be required
    - ✓ Plot plan drawn to scale showing exact dimensions, signed and dated
    - ✓ Floor plans - showing exact dimensions
    - ✓ Complete property ID # (19 digits)
    - ✓ Legal description (Deed or Survey)
    - ✓ Complete street address
  - **REPAIR PERMIT**                      **Site Cost: \$ 225.00**    **Permit Cost: \$ 130.00**    **Total: \$ 355.00**

*Permit is good for 90 days; site evaluation is good for 6 months*

    - ✓ Septic tank pump out letter from contractor
    - ✓ Plot plan with outside dimensions of property—does not have to be to scale
    - ✓ Complete Property ID# (19 digits)
    - ✓ Legal description (Deed or Survey)

**PRICES ARE GOOD FROM ( JULY 1, 2016 TO JUNE 30, 2017 )**

**\*\*REQUIREMENTS FOR SITE DRAWING\*\***

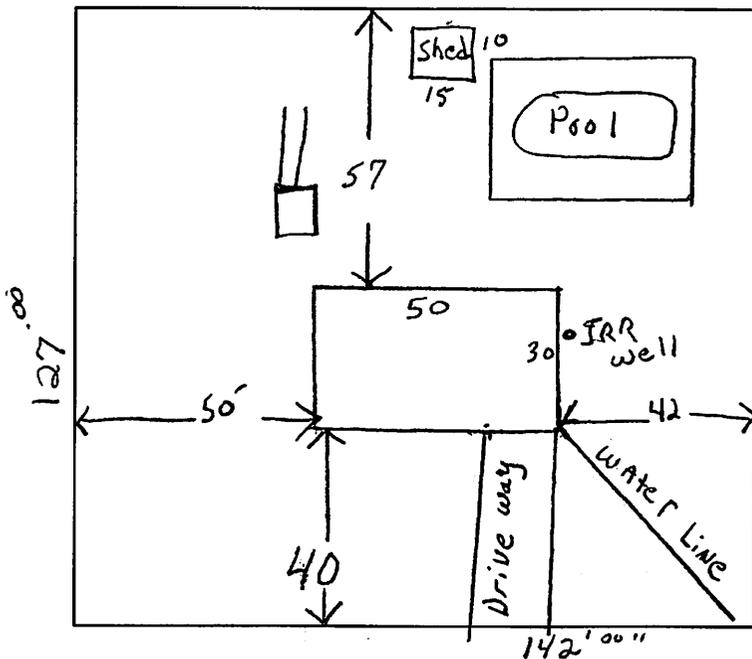
**Property boundaries with dimensions.**

1. Location of the septic tank and drainfield with distances to structures and property lines.
2. Location of existing structures and proposed structures.
3. Location of wells on property or within 100 feet of your property boundaries.
4. Location of septic tanks and drainfield within 100 feet of your property boundaries.
5. Location of driveways, parking areas and sidewalks.
6. Location of all water supply lines, storm water retention ponds, swales and drainage ditches, surface water (ponds, lakes, oceans, bays, bayous and canals).
8. Sign and date.

**\*\*SET BACKS FROM ANY PART OF SEPTIC TANK\*\***

1. 75' from any private well or 50' from any non-potable well.
2. 100' from a limited use non-community well or 200' from any public well.
3. 5' from any structure, building, pavement or property line.
4. 10' from water lines and 100' from surface water

**\*\*\* If property is more than 5 acres – one acre can be drawn to scale. Also you will need an aerial view from the Property Appraiser's Office – then show where the one acre is on the aerial view sheet.**



**Example Site Drawing (to scale)**

**1 = 40 SCALE**

**REMEMBER!**

- ✓ Please check your plot plan to make sure it is to scale and all items are represented.
- ✓ A plot plan drawn to scale should show the following features: Remember to make sure that your printer handling setting is set to "none" for page scaling
- ✓ Sign and date the drawing.

**\*\* Incomplete or unacceptable site drawings will result in delays in processing your application!**

**Thank you!**

**Environmental Health**

**Florida Department of Health in**

**Santa Rosa County**

**850-983-5275**

**Call Lisa Schofield for details if you would like to pay over the phone**

**Main email address is - EHealth@flhealth.gov**



STATE OF FLORIDA  
 DEPARTMENT OF HEALTH  
 ONSITE SEWAGE TREATMENT AND DISPOSAL  
 SYSTEM  
 APPLICATION FOR CONSTRUCTION PERMIT

PERMIT NO. \_\_\_\_\_  
 DATE PAID: \_\_\_\_\_  
 FEE PAID: \_\_\_\_\_  
 RECEIPT #: \_\_\_\_\_

APPLICATION FOR:

- New System       Existing System       Holding Tank       Innovative  
 Repair       Abandonment       Temporary       \_\_\_\_\_

APPLICANT: \_\_\_\_\_

AGENT: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

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TO BE COMPLETED BY APPLICANT OR APPLICANT'S AUTHORIZED AGENT. SYSTEMS MUST BE CONSTRUCTED BY A PERSON LICENSED PURSUANT TO 489.105(3) (m) OR 489.552, FLORIDA STATUTES. IT IS THE APPLICANT'S RESPONSIBILITY TO PROVIDE DOCUMENTATION OF THE DATE THE LOT WAS CREATED OR PLATTED (MM/DD/YY) IF REQUESTING CONSIDERATION OF STATUTORY GRANDFATHER PROVISIONS.

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PROPERTY INFORMATION

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_ PLATTED: \_\_\_\_\_

PROPERTY ID #: \_\_\_\_\_ ZONING: \_\_\_\_\_ I/M OR EQUIVALENT: [ Y / N ]

PROPERTY SIZE: \_\_\_\_\_ ACRES WATER SUPPLY: [ ] PRIVATE PUBLIC [ ] <=2000GPD [ ] >2000GPD

IS SEWER AVAILABLE AS PER 381.0065, FS? [ Y / N ] DISTANCE TO SEWER: \_\_\_\_\_ FT

PROPERTY ADDRESS: \_\_\_\_\_

DIRECTIONS TO PROPERTY: \_\_\_\_\_

BUILDING INFORMATION       RESIDENTIAL       COMMERCIAL

Unit No	Type of Establishment	No. of Bedrooms	Building Area Sqft	Commercial/Institutional System Design Table 1, Chapter 64E-6, FAC
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____

Floor/Equipment Drains       Other (Specify) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



APPLICATION INFORMATION

DATE: \_\_\_\_\_

APPLICATION NUMBER \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

**CHECK WITH YOUR WATER COMPANY & ZONING – REMEMBER FEES ARE NOT REFUNDABLE**

Is sanitary sewer available? Yes or No Connection to sewer must occur within 365 days of availability.

For Existing & Repairs – When was system installed? \_\_\_\_\_ Occupied by tenant? \_\_\_\_\_

Do you have pets? Yes or No They must be restrained during inspection.

Is this property zoned industrial manufacturing? Yes or No

Will you have an irrigation system? Yes or No Will you have an irrigation well? Yes or No

Will the structure be served by a public water system or private well? Public Water \_\_\_ Private Well \_\_\_

If private well answer the following: Will it serve 2 or more rental unit? Yes or No

Will it serve a business? Yes or No

**If the answer was yes to either of the two preceding questions, please consult with the Limited Use Public Water Coordinator prior to continuing.**

Do you plan to put in a pool? Yes or No Do you have an existing pool? Yes or No

Are there any structures on adjacent properties? Yes or No

Do you plan to have any outbuildings, such as separate garage, workshop or storage building? Yes or No

Do you have any existing outbuildings, such as separate garage, workshop or storage building? Yes or No

Are there any recorded easements on your property? Yes or No

Does your property slope? Yes or No

Would you like a separate laundry system? Yes or No If Yes, indicate location of both on plot plan.

Are there any drainage features, surface waters, filled areas, or jurisdictional wetlands located on/or adjacent to your property? Yes or No

Are there any underground utilities near the septic tank test site? Yes or No

Do your neighbors have a septic tank, well, wetlands or surface waters within 100 feet of your property? Yes or No

Are there any public wells within 200 feet of your property? Yes or No.

**All questions marked yes must be shown on the plot plan.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FLORIDA DEPARTMENT OF HEALTH LICENSED SEPTIC TANK CONTRACTORS**  
**SANTA ROSA**

AAA Thompson's Septic – 994-8221	BST Installation – 939-3186 or 982 - 7620
Carter & Sons Septic - 994-4008	O C Peaden Septic - 994-5917
Reed's Septic & Plumbing – 981-2356 or 232-5638	Jr Peaden Septic - 623-5634
Joseph Reeder – 554 – 0591	WPR, Inc - 626-7773
Odom Environmental Services – 554-6046	Emerald Coast Plumbing & Septic - 994-3976
Casey Septic Tank - (251) 867 - 5950	Mr. Rooter - 995-0820
Rooter Man – Milton (Pump tanks only) - 554-0563	P & P Septic - (Pump tanks only) – 623 – 9365
Rooter Man – Navarre (Pump tanks only) - 583-5422	William Arnett – 626—9540
JLG Septic LLC - 496-4906	

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**ESCAMBIA**

Anthony's – 477-2232	Root-A-Sewer – 944-0705
Economy Septic Service 968-5130	Boyette's – 944-5536
Clyde's Septic – 453-2982	Ensley Septic – 476-9610
Johnson Septic – 850 – 327 - 4988	Benjamin & Son's – 937-6500
Southern Septic Services – 587-4330 or 1-800-237-9223	
NASSEF (Alternative Septic & Sewage Treatment Systems) – 484-2700	

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**OKALOOSA**

William Arnett – 682-8882	Florida Septic – 837-7200
Fowler's Septic - 682-5233	Rogers - Grant Septic - 682-4021
Superior Septic - 994-7200	Wilkinson Septic - 682-4832
Zeb Watts Septic Tank Underground Inc – 826-2982	Willie Harmon – 243-8047
Superior Environmental - 1-850-689-8684	

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**IMPORTANT NUMBERS**

Addressing – 981-7000	Building Department – 981-7000
Property Appraiser – 983-1880	Zoning – 981-7000
Environmental Control – 981 - 7090	Clerk of Courts – 983-1973
Records Research – 983-1966	Midway Annex – 934-8099

Milton EH Office – 983-5275 or 983 -5200 x 167

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**WATER COMPANIES**

Bagdad-Garcon – 623-8508	Berrydale – 675-6086	Chumuckla – 994-3001	City of Milton – 983-5401
East Milton – 623-8750	Garcon Utilities – 623-6774	Gulf Breeze – 934-5110	Holley-Navarre – 939-2427
Jay – 675-4556	Mt Carmel – 675-6174	Midway – 932-5188	Navarre Beach – 981-8888
Pace – 994-5129	Point Baker – 623-4545	South Santa Rosa – 934-5110	